



Live the Language.

Foreign Languages Grants Scheme



Regulations 2023

This scheme is administered by the
SCHOLARSHIPS UNIT
Ministry for Education, Sport, Youth, Research and Innovation

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GOVERNMENT OF MALTA
MINISTRY FOR EDUCATION,
SPORT, YOUTH, RESEARCH
AND INNOVATION

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1. Introduction

Foreign language studies are an important component of ensuring that the Maltese work force is resilient, dynamic and equipped with skills that support the open nature of the Maltese economy. Despite all the efforts made by education institutions to promote the learning and mastery of foreign languages, the Government of Malta recognises the numerous benefits gained by young people who are exposed to the learning of a foreign language in its native country.

To address this possibility, the Ministry for Education, Sport, Youth, Research and Innovation (MEYR) is committed to provide financial assistance to young persons to widen their language and cultural horizons by undertaking language training in the respective native country.

The main objectives of this scholarship scheme are to:

- ▶ Provide young persons with the possibility to follow language training in the respective country,
- ▶ Promote the appreciation of foreign languages,
- ▶ Mitigate the skills deficiencies in foreign languages,
- ▶ Provide opportunities for re-skilling and up-skilling of young people, and
- ▶ Improve on the quality and relevance of skills according to industry requirements.

2. General Regulations

2.1 AIMS AND OBJECTIVES

- ▶ The key objectives of the LTL Grant Scheme are to:
- ▶ Assist people to pursue further levels of study in foreign languages,
- ▶ Improve the quality and relevance of the language skills across different economic sectors of the Maltese economy, and
- ▶ Reduce skills mismatches particularly amongst young people.

3. Explanatory Notes

- 3.1 **Accommodation expenses** shall mean costs incurred for residing abroad during study programme.
- 3.2 Appeals Board shall mean a Board appointed by the Minister for Education, Sport, Youth, Research & Innovation, entrusted with assessing and delivering final decisions in respect of petitions submitted by applicants contesting decisions taken by the LTL Board and/or the MEYR as administrator of the scheme on the interpretation of these Regulations. Any decision taken by the Appeals Board shall be regarded as final and irrevocable for all intents and purposes of the LTL.
- 3.3 **Applicant** shall mean a person who submits an application.
- 3.4 **Awardee** shall mean a person who is awarded the grant.
- 3.5 **Certificate of Attendance/Certificate of Award** shall mean the official certificate confirming that the applicant has attended the course.
- 3.6 **Completion Date** shall mean the date when the training programme is completed. The completion date shall be the date listed on the certificate issued by the recognised Training Institution.
- 3.7 **Live the Language - Foreign Languages Grants Scheme** shall mean LTL for the purpose of these Regulations, a scholarship scheme administered by the Scholarships Unit within the Ministry for Education, Sport, Youth, Research and Innovation.

- 3.8 **Live the Language - Foreign Languages Grants Scheme** Board shall mean a Board appointed by the Minister responsible for Education, Sport, Youth, Research and Innovation entrusted with the overseeing of the scheme.
- 3.9 **MEYR** shall mean the Ministry for Education, Sport, Youth, Research and Innovation.
- 3.10 **Programme Fees** shall include enrolment, registration, examination and any other fee which the Administrator may consider as pertaining to the successful completion of the course and charged by the Recognised Institution. Programme fees covered shall be those charged directly by the Recognised Institution.
- 3.11 **Start Date** shall mean the date when the training programme has started. The start date shall be the date listed on the certificate issued by the recognised Training Institution.
- 3.12 **Training Institution** shall mean the recognised organisation offering the study programme identified by the Applicant.
- 3.13 **Training Programme** shall mean a programme of at least 15 hours to develop linguistics and communication skills in a particular foreign language.
- 3.14 **Training Programme Duration** shall mean a training programme with a minimum duration of 15 hours per week.
- 3.15 **Travelling expenses** shall mean costs incurred to travel abroad.

4. Eligibility

- 4.1 In order to apply for a Grant, an applicant shall:
- 4.1.1 **(a)** Be a Maltese citizen who has been residing in Malta for the past five [5] years. Provided that a Maltese citizen who has been residing outside Malta for study, health or work purposes or any other purpose which the ENDEAVOUR Scholarships Scheme Board may consider, will still be eligible to apply and this period of time during which the citizen was abroad will not be taken into consideration for the purpose of calculating the five [5] year requirement; or
- (b)** Be a national of an EU/EEA state or a family member of such EU/EEA national (as defined in SL460.17 and in SL217.04 respectively for EU and EEA nationals), provided that such person has obtained permanent residence in Malta in accordance with SL460.17 and in SL217.04 respectively for EU and EEA nationals and has been residing in Malta for the past five years; or
- (c)** Be a national of an EU/EEA state who is in Malta exercising his/her Treaty rights as a worker, self-employed person or person retaining such status in accordance with SL460.17 and has been residing in Malta for the past five years or
- (d)** Be a third country national who has been living in Malta for the past five years that has been granted long-term residence status under SL217.05.

AND

- 4.1.2 Be aged between 14 and 30 years at the time of applying for this scheme.

AND

Be applying to follow a language training programme in one of the following languages that is formally taught in Malta including in public, Church and independent schools, by private training providers and cultural centres.

- a) Arabic
- b) French
- c) German
- d) Irish

- e) Italian
- f) Latin
- g) Chinese (Mandarin)
- h) Russian
- i) Spanish
- j) Swedish

Other languages not generally taught in the educational system will be available for application.

5. Choice Of Study Programme

- 5.1 Grant Awards are tenable at any recognised Training Institution for a language training programme which must be of, at least 15 hours. The start date of the training programme must be after the launch of the LTL scheme **on the 16th June 2022**. Applications with a programme start date prior to the LTL launch will not be accepted.
- 5.2 Training Programmes less than 15 hours are not eligible for this scheme.
- 5.3 Online language courses are not eligible under this scheme.
- 5.4 This scheme does not cover private tuition.
- 5.5 Applicants may apply for any level of a training programme.
- 5.6 Applicants who benefit from this scheme are eligible to apply for the next course three months after the last course is completed.
- 5.7 Applicants who have benefitted or are benefiting from any other scholarship scheme administered by the Scholarships Unit within MEYR, including but not limited to the Tertiary Education Scholarship Scheme (TESS), Endeavour II Scholarship Scheme, Malta Arts Scholarships Scheme, the Malta Sport Scholarship Scheme and Veterinary Scholarship cannot apply for the same training programme.

6. MINORS (Consent form)

- 6.1 Applications from Minors under the age of 18 will only be accepted if the application being submitted by their parents or legal guardians indicates their consent and authorisation to participate in this Scheme.

7. Administration Of The LTL

The LTL is administered by the Scholarships Unit within the MEYR. The LTL Board is responsible for the overseeing of the scheme. All correspondence is to be addressed to:

**Live the Language – Foreign Languages Grants Scheme
Scholarships Unit
Room 116
Ministry for Education, Sport, Youth, Research and Innovation.
Great Siege Road,
Floriana VLT 2000,
Malta**

Tel. No. (+356) 25982678
E-mail: livethelanguage.meyr@gov.mt
Website: www.myscholarship.gov.mt

8. Application Forms

- 8.1 In line with government policy and to enhance the Scholarships Unit environmental social responsibility applications are ONLY accepted online. Applicants are invited to apply using the appropriate online Electronic Application on www.myscholarship.gov.mt. It is the responsibility of the Applicants to ensure that their Application is successfully submitted, to keep a printed copy of the Application Form and to print a copy of the electronically generated acknowledgement. This shall be the Applicant's proof that an Application was submitted successfully online.
- 8.2 Applicants will only be considered eligible if Application is submitted once course is completed and by not later than 3 months of the course completion date (as per document presented).
- 8.3 The application must include the following mandatory supporting documentation together with invoice/s, receipts and bank statement for training programme fee, accommodation expense and flight tickets.

a. Training programme

- In case of payments made in foreign currency – bank transactions to be provided as well.

b. Accommodation Expenses

- Receipts and bank statement of accommodation expenses addressed to the applicant, parent or guardian to include check in and check out dates of accommodation. Only the room rate will be covered.

c. Flight tickets and Boarding Pass of applicant

d. Certificate of Attendance/ Certificate of Award showing:

- Name of applicant
- Date when issued
- Name of Course
- Start and end date of course

e. Financial Identification Form (TR/S-9)

Form can be found on the scholarship website www.myscholarship.gov.mt, Live the Language (LTL). Fill in form and submit with the rest of the above documents.

f. Data Protection Form

Form can be found on the scholarship website www.myscholarship.gov.mt, Live the Language (LTL). Fill in form and submit with the rest of the above documents.

g. Consent form (if you are a parent or legal guardian)

Form can be found on the scholarship website www.myscholarship.gov.mt, Live the Language (LTL). Fill in form and submit with the rest of the above documents.

9. Eligibility And Procedure

- 9.1 The MEYR has appointed the LTL Board to operate the process of eligibility. This Board shall be responsible for all matters concerning the application process.
- 9.2 Awardees are expected to submit a copy of the Certificate of Attendance/ Certificate of Award issued by the Training Provider as proof of their successful completion. Awardees who do not submit certificate will not be entitled to claim the grant even if all invoices, the receipts and evidence of costs incurred have been submitted.
- 9.3 Applicants shall become ineligible for a Grant if they are in breach of any part of the Regulations.

10. Eligible Costs

- 10.1 Each grant has a maximum value of €850. The grant will be paid pro-rata on the presented invoice/s, receipts and bank statements.

For payment to be effected, awardee is to meet the eligibility requirements.

This scheme will remain open until funds are exhausted.

- 10.2 The following costs are eligible:

- a. Programme fees related to the completion of the course charged by the Recognised Institution: Fees covered shall be those charged directly by the Recognised Institution. This is to include Course fees and any required course resources.
- b. Flight tickets/Boarding Pass of applicant: Flight dates are to be in line with course programme. Any other travel related expenses such as bus, taxi, metro etc. are not covered.
- c. Accommodation Expenses; Accommodation receipts must be addressed to the applicant, parent or legal guardian and must include the applicant's check in and check out dates. A maximum of two additional nights are covered, one day before the training programme and one day after the training programme.

The LTL Scholarship Board/administration may ask for further documents related to the LTL scheme.

11. Appeals

- 11.1 The Ministry for Education, Sport, Youth, Research and Innovation has also appointed an Appeals Board to deal with objections raised by Applicants after they are informed in writing of the decisions of the LTL Board.
- 11.2 If an Applicant disagrees with the LTL Scholarship Scheme Board, only the Applicant may present a petition by email to scholarshipsappeals.meyr@gov.mt within six (6) working days from the date of the written correspondence sent by the LTL Scholarships' Scheme Board communicating its decision to the Applicant in writing through registered mail and/or via e-mail. In the petition, the Applicants must clearly state the reasons why they are contesting the decision taken by the LTL Scholarship Scheme Board.
- 11.3 The Appeals Board shall only address appeals from decisions of the LTL Board on matters related to procedure or interpretation of the Regulations in terms of eligibility and other decisions related to the granting of a Scholarship. Under no circumstance shall the Appeals Board alter the Regulations,
- 11.4 The decision of the Appeals Board is final and conclusive.

12. Value Of Awards And Payments

- 12.1 Maximum value per grant cannot exceed €850. Grant will be applied on a pro-rata basis.
- 12.2 Only flight tickets, accommodation costs, and course fees are eligible for reimbursement. Transport/travelling fees will not be covered.
- 12.3 Any additional fees incurred by the Applicant will not be considered to be part of this grant.

13. Information

- 13.1 For further queries and information please contact:

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Room 116
Ministry for Education, Sport, Youth, Research and Innovation.
Great Siege Road,
Floriana VLT 2000,
Malta

Tel. No. [+356] 25982678

E-mail: livethelanguage.meyr@gov.mt

Website: www.myscholarship.gov.mt

- 13.2 Please note that the official website of LTL is found on www.myscholarship.gov.mt. Neither the LTL Board, nor the Scholarships Unit - MEYR, shall assume any responsibility for any incorrect information found on other websites about the LTL.